

**Temecula Valley Soccer Association
Board of Directors Meeting Minutes
January 28, 2016**

I. Call to Order:

The meeting was Called to Order at 7:02pm by President, David Guinn at Corner Bakery Cafe, Temecula.

II. Roll Call/Welcome Guests

Standing Members

- David Guinn. President
- Dan Deese. Vice President (U8)
- Cassie Whitsitt. Controller (U4/U5)
- George Clendinning. Registrar
- Dan Settle. Director of Coaches (U6)
- Derek Rogers. Director of Referees
- Holly Ostroske. Director of Fields and Equipment
- Linda Norton. Director of TOPS
- Vacant - Director of Player Relations & Website
- Dave Haggerty. Director of Team
- Cinnette Manassee. Secretary

Deputies

- Yogesh Kohli – Age Coordinator
- Garv Jarvis—Age Coordinator
- Ralph Taylor – Age Coordinator (U10)
- Vacant - Age Coordinator (U12)
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Also Present:

Jamie Dierken, TVSA Parent
Brian Kuramoto, TVSA Coach (arrived at 7:06pm)
Patrick Yorke, TVSA Coach (arrived at 7:07pm)

III. Review and Approval of Agenda

A motion to approve the Agenda was made by Holly. Cinnette 2nd the motion. The motion was carried with George abstaining.

IV. Approval of Minutes

A motion to approve the Minutes was made by Dan D. Ralph 2nd the motion. The motion was carried with George and Cassie abstaining.

V. Guest Speaker(s) (time limited to 3 minutes unless otherwise noted): **NOTE:** No action will be taken at the meeting regarding subjects of concern presented.

There were no guest speakers.

VI. Immediate Action Items

A. New Board Member - George

George motioned that Brian Kuramoto be named to the Board of Directors. Dave H. 2nd the motion. The motion passed unanimously.

B. Perry's Resignation – David

David announced that Perry Ludwig has resigned from the TVSA Board of Directors effectively, January 21, 2016. David read Perry's resignation email (see attached).

C. Controller Resignation – Cassie

Cassie announced that she will be moving to Japan in July and may leave the Board in May. Cassie resigned her position and Controller/Treasurer and recommended Cinnette as her replacement. Cinnette asked Cassie if there could be a transition period before she resigned. David asked Cassie to rescind her resignation so that a new Controller/Treasurer could be trained. Cassie agreed to continue as Controller/Treasurer for the time being.

D. TVSA Coins – David

David proposed that we discuss creating a league commemorative coin similar to what District 5 and other leagues and competitive clubs have. He suggested that the coins could be used at Commissioners Cup, play-offs and used as recognition awards. Dan D. motioned to release funds, not to exceed \$650 to create and purchase 200 TVSA commemorative coins. Cassie 2nd the motion. The motion passed.

E. Club Tryouts – David

David informed the BOD that the Hawks Competitive Club asked TVSA to promote their club by posting their tryout dates. David asked the BOD to discuss whether or not we should do this for the Hawk or any other competitive club that requests it. The BOD discussed several options. George motioned to add a “Club Info” page to the TVSA website that would list a link to the various competitive club websites in the local area and that the webpage would also include a “contact us here” section “if you would like your club to be listed”. Brian 2nd the motion. The motion passed with Dave H. voting “No”.

F. Cal South Elections – David

David spoke to the board about the upcoming Cal South elections. He explained that TVSA votes online via the league President (David). David asked for the BOD input regarding the candidates. There was a brief discussion. No motion was made.

G. Signature League – Cinnette

Dan S. informed the BOD that he had just spoken with Dallas, the Signature League Coordinator for District 5, and there has not been much response from the other rec leagues. Currently, the interest is as follows: BU10 – 0 teams, GU10 – 3 to 4 teams, BU12 – 0 teams, GU12 – 0 teams, BU14 – 0 teams, GU14 – 0 teams, BU18 – 0 teams, GU18 – 1 team. Dallas will be following up with these teams after President’s Cup to see if there is any more interest. Cinnette mentioned that she had wished to speak about the timeline (i.e. tryouts, uniforms, etc) but the topic was placed on hold in light of the information that Dan S. presented.

H. Board Duties – George

George asked the BOD to discuss new assignments. The following assignments were agreed to:

Ralph – Risk Management Coordinator

Cassie – U4/U5 Division Coordinator

Patrick – U6 Division Coordinator (pending Patrick joining the BOD)

Dan D. – U8 Division Coordinator

Gary – U10 Division Coordinator

Brian – U12 Division Coordinator

Yogesh – U14/U18 Division Coordinator

David talked about the option of using KidSafe for Risk Management which would require getting coaches fingerprinted separately, possibly at the Police Department.

I. Needs Assessment Committee – Gary

Gary announced that a committee had been formed to assess the organizational needs of the league moving forward. The committee consists of Gary (Chairperson), Dan S., Linda, Cinnette and Ralph. Gary informed the Board that at their first meeting the NAC had decided to create a Best Practices guide for the TVSA Board of Directors that if utilized would ensure that efficiency, quality control and accountability is achieved. (see attached document). The committee is also asking the Board of Directors to fill out a Job Description form (see attached form) and return it to Gary by February 8th, so that the current job descriptions can be updated and shared with all BOD members. David G. asked the NAC members if a master calendar was being considered. Gary responded that the NAC would be discussing that topic at a future meeting.

VII. Old Business

A. Stephanie Weatherly, To Much To Do Proposal – Dan D.

Dan D. asked the BOD if they would like to discuss Stephanie's proposal for a League Manager. He then asked if anyone was willing to make a motion. No motion was made. Dan D. said he will contact Stephanie with the board's decision not to move forward with her proposal and thank her for her time.

VIII. Controllers Report

Cassie presented the Controller's report. Gary asked about past forecasting or projecting. Cassie and David G responded that we had not done that in the past. David told the group that a Budget was being created and asked Holly to submit her final numbers. Cassie said that we currently have approximately \$289,000 in the bank.

IX. Directors and Committee Reports

A. Derek Rogers, Director of Referees – Derek had nothing to report

B. George Clendinning, Registrar – George reported approximately 900 players have registered for the Spring season so far and only 3 came in via the mail. Two reduced fee requests have been approved and two more were pending approval. "Robocall" will go out this week to all past players. The final registration date is February 14th. He also said that he is working the list of potential coaches and will get that to all the Division Coordinators. George reported that the new registration system is working pretty well with only a few small glitches.

C. Cassie Whittsitt, U4/U5 Division Coordinator – Cassie had nothing to report

D. Holly Ostroske, Director of Fields and Equipment – Holly had nothing to report

E. Dan Deese, Vice President and U8 Division Coordinator – Dan reported that the 2nd Goalkeepers' Clinic for All Stars had a smaller turnout but went well. Dan reported on the feedback that he received regarding the U4 Division. 5 coaches responded with positive feedback and 2 coaches were overwhelmed. Overall the U4 division was considered successful.

F. Yogesh Kholi – Yogesh had nothing to report

G. Dan Settle, Director of Coaches – Dan reported that the soccer clinics will be moved to the last week of February.

H. Linda Norton, Director of TOPSoccer – Linda reported that Coach Andi is considering coaching TOPS again.

- I. Gary Jarvis** – Gary had nothing to report
- J. Cinnette Manassee, Secretary** – Cinnette reported that she is may be requesting electronic versions of past documentation so that it can be archived on the new website.
- K. Ralph Taylor** – Ralph had nothing to report
- L. Dave Haggery, Director of Team Photos/Uniforms** – Holly spoke on behalf of Dave H, who left the meeting early, and asked the BOD to email Dave and approve which Board Member photo they would like posted on the TVSA website BOD page.
- M. David Guinn, President** - David reported that the Cal South Annual General Meeting is on February 13th. David informed the group of changes being made and accepted by US Soccer and Cal South regarding small-sided games and divisions by birth year. David stated that 2016 is a transition year with full implementation in the Fall of 2017.

X. New Business (Items to be acted upon at the next regular meeting)

- A. Possible New Board Members** - Jamie Dierken and Patrick Yorke’s decision to join the BOD or not.

XI. Good of the Game. Everyone please support TVSA

Dan Settle reported that 8 out of 10 All Star teams made it to the Tournament of Champions tournament. He also reported that GU10 – Team #3 that did not go to TOC had been invited to participate a All Star tournament in Escondido at no cost to TVSA. It was also mentioned that the team benches were a big hit and made TVSA look great!

XII. Meeting Adjourned

Cinnette motioned to adjourn the meeting at 8:43pm. Brian 2nd the motion. The motion carried with Dave H. abstaining since he was no longer present. (Dave H. left the meeting at 7:35pm)