

**Temecula Valley Soccer Association
Board of Directors Meeting Minutes
March 24, 2016**

I. Call to Order:

The meeting was called to order at 7:83 pm by Vice President, Dan Deese at Corner Bakery Cafe, Temecula.

II. Roll Call/Welcome Guests

Standing Members

- David Guinn. President
- Dan Deese. Vice President (U8)
- Cassie Whitsitt. Controller (U4/U5)
- George Clendinning. Registrar
- Dan Settle. Director of Coaches (U6)
- Derek Rogers. Director of Referees
- Holly Ostroske. Director of Fields and
- Linda Norton. Director of TOPS
- Vacant - Director of Player Relations &
- Dave Haggerty. Director of Team
- Cinnette Manassee. Secretary

Denuties

- Yogesh Kohli – Age Coordinator
- Gary Jarvis—Age Coordinator
- Ralph Taylor – Age Coordinator
- Brian Kuramoto - Age Coordinator
- Patrick Yorke – Age Coordinator (U6)

Note: Holly Ostroske arrived at 7:30pm and Gary Jarvis arrived at 7:34pm

Also Present:

Jaymie Dierken

III. Review and Approval of Agenda

A motion to approve the Agenda was made by George. Linda 2nd the motion. The motion carried.

IV. Approval of Minutes

A motion to approve the Minutes was made by Linda. Yogesh 2nd the motion. The motion carried.

V. Guest Speaker(s) (time limited to 3 minutes unless otherwise noted):

NOTE: No action will be taken at the meeting regarding subjects of concern presented.

Jaymie Dierken spoke about her wish to join the TVSA Board of Directors. She wanted to let the BOD know up front that she was unable to commit to field duty every Saturday due to prior commitments.

VI. Immediate Action Items

A. Risk Management – Ralph

Ralph reported that Live Scan Pros has been fairly good and getting better at reporting. Ralph would like the Risk Management forms to be typed whenever possible because the penmanship is so difficult to read it is slowing down

processing. Ralph explained that currently although the FBI background check is being completed the results are not being reported to anyone since Cal South does not require the FBI check. Dan S. and Ralph are to look into and set up an account for FBI clearance. Ralph questioned the fact that some coaches are not listing a local physical address or only a P.O. Box. It was decided that a local physical address is required. It was also mentioned that all new coaches must have a concussion course completion certificate as well as an “F” license or higher in addition to Risk Management clearance in order to coach for TVSA.

B. New Board Member Training – Brian

This item was tabled because Brian was not in attendance.

C. Uniforms – Dan S.

Dan S. brought up the fact that the uniforms are being stored at Automotive Specialties and he thinks they should be stored at the TVSA storage unit as the BOD has previously decided. Dan D. also wants the uniforms moved out of Doug’s place. Dan D. also mentioned that the receptionist at Automotive Specialties does not work for TVSA. Cinnette also said she was not comfortable with leaving the uniforms at Doug’s place since he was no longer a board member and his staff would be responsible for issuing the uniforms. The group discussed that there are not a ton of uniforms left to hand out. It was also mentioned that Automotive Specialties is only open M-F until 5pm and that many of the coaches cannot get there until after 5pm or only on the weekends and the uniforms are need ASAP. It was also mentioned that although Automotive Specialties has been used in the past it was because it was the business of a Board Member. It was further mentioned that since Doug Haserot is no longer a board member we had decided to move all TVSA related items out of his place of business and utilize the storage unit. Dave H. said that he left them at Automotive Specialties because Live Scan Pros is nearby and it was easier to ship there. Cinnette reminded the BOD that TVSA can receive shipments directly to the storage unit. Cinnette also suggested that we may consider moving our P.O. Box to that location as well. George asked the group to consider leaving the uniforms at Automotive Specialties for this season as too many coaches have already been told to pick them up there. The BOD decided to leave the uniforms at Automotive Specialties for Spring and to utilize the storage unit from now on.

VII. Old Business

A. Board Party - Dan S. volunteered to follow-up on this topic

B. BOD Ref Reimbursement – This topic was tabled as Derek and David were not present.

C. TVSA Ref Training – This topic was tabled as Derek was not present.

VIII. **Controllers Report**

Cassie was not present but emailed the Controller's report to the BOD prior to the meeting.

IX. **Directors and Committee Reports**

- A. **Patrick Yorke, U6 Division Coordinator** – Patrick reported that the website incorrectly states that coaches can process Risk Management at UPS. Cinnette will contact Joe Avila at SageBlu to correct this. Patrick reported that he, Dan S. and Cassie chose the 6 high school scholarship recipients through the Dollars for Scholars program. He mentioned that at one high school no boys had applied so they awarded the second scholarship to a girl.
- B. **Ralph Taylor, Risk Management** – Nothing to report
- C. **Gary Jarvis, U10 Division Coordinator** – Team distribution went well. Ensuring that coaches complete their licensing and concussion course is also going well.
- D. **Yogesh Kholi U14/U18 Division Coordinator** – Yogesh asked Holly to verify practice fields.
- E. **Cinnette Manassee, Secretary** – Reported that Cassie and Cinnette cleaned and organized the storage unit. Old uniforms and t-shirts with the old logo were donated. Since it was difficult to make keys, a new combination lock was installed. Cinnette also asked the board members to please return emails within 24 hours as outline in the TVSA Best Practices document.
- F. **Dave Haggery, Director of Team Photos/Uniforms** – Dave reported that some special orders were in. He said he cannot have special orders shipped to the P.O. Box address. Dave said he was willing to ship to the storage unit. Dave also reported that MVP, the picture vendor, would have a link available for coaches to schedule pictures. The schedule link will be accessible at a specified date and time.
- G. **Linda Norton, Director of TOPSoccer** – Linda reported that Coach Andi has accepted the offer and has agreed to Coach TOPSoccer for the Spring season. Brittany and Liz have volunteered to assist Andi. The first TOPS game will be April 1st.
- H. **Holly Ostroske, Director of Fields and Equipment** – Holly reported that the Signature schedules are out. Holly said that she had misunderstood that field space for games was needed. Holly also reported that the portable toilets were now at Margarita Middle School and The Pit. She told the group that the fields at VMS and MMS will be lined. All goals will be positioned, and the U10 nets at Pala Park will be installed, on March 25th. The following locations will be

utilized for the Spring season: Gardner, Birdsall, Harveston and The Pit. Gardner and Birdsall are not available as practice fields during the week, only Saturday games. Holly mentioned that there is limited practice space for the older divisions. She reminded everyone that U10 teams have priority at Pala but the older division teams could fill in the late time slots if they are available. The Practice Scheduler is live and being utilized. The field duty scheduler for the entire season will be put on the website soon. Please keep in mind that Harveston and The Pit must be filled first as a field marshal must man the horn and keep the games on schedule.

- I. **Dan Settle, Director of Coaches** – Dan reported that Joe Avilla from SageBlu has requested that we do not give out his phone number. Margarita Middle School field has divots that are of concern. Dan reported that he would be putting the training equipment he ordered as well as the team benches in the storage unit. There was a concern about tracking and inventorying the equipment. Cinnette said she would create a system and put in on a clipboard in the storage unit. Dan thanked George for the work he has done this season. Dan said that player clinics went well and that 82 jars of peanut butter were collected and would be donated to the Temecula Food Pantry. Dan asked that everyone please support TOPSoccer by attending their practices and games. He asked that the U10 and U12 Division Directors ask their coaches to schedule games with the TOPS team on Friday evenings 5pm-6pm. Dan also asked the BOD to support our Division Directors by making them look as good as possible because they are the face of TVSA.
- J. **George Clendinning, Registrar** – George reported that over 1700 players signed up for the Spring season. He thanked everyone for their hard work this season which had a lot of changes.
- K. **Dan Deese, Vice President and U8 Division Coordinator** – Dan reported that his division has over 50 teams! He said that he is considering holding a coaches' clinic for his division. He reported that the player clinics and ref clinics went very well.
- X. **New Business**
 - A. BOD Party
 - B. Change of Address
 - C. FBI Clearance follow-Up
 - D. BOD Referee Reimbursement
 - E. TVSA Referee Training
 - F. New Director Training
- XI. **Good of the Game. Everyone please support TVSA**

Nothing was reported
- XII. **Meeting Adjourned**

Ralph motioned to adjourn the meeting at 8:59pm. Dan S. 2nd the motion. The motion carried.